

Emergency Preparation Checklist



- 1** Consult your insurer for an appointment with a risk engineer to help identify and analyse possible risks to your home.

- 2** Participate in your local council's community disaster planning procedures.

- 3** Stay informed of any adverse weather alerts through local channels and possible evacuation plans that could impact you and your family.

- 4** Be systematic in keeping up your home maintenance to limit your exposure. Water damage can worsen due to blocked gutters, clogged drains or a few loose tiles on the roof, all which could be prevented by a few hours of DIY or repair work.

- 5** Ensure vehicles, bikes, boats, etc. are parked in a garage or stored away from potential hazards; e.g. tall trees could fall over your vehicles, causing severe damage.

- 6** Take simple precautions during a severe storm – shut the windows, disconnect appliances, secure items that might become unstable during strong winds, etc.

- 7** Ensure smoke detectors are installed across your home and test them monthly (together with their batteries).

- 8** Keep fire extinguishers handy and ensure these are serviced annually.

- 9** Keep an emergency kit that has:
 - A first aid kit
 - List of emergency phone numbers (local police, fire, ambulance, etc.)
 - Important documents (ID/birth certificates, insurance policies, etc.)
 - A torch with extra batteries
 - Portable radio
 - A spare mobile phone with essential contact numbers of local authorities, rescue services, close friends and family, etc.
 - Canned food and bottled water

- 10** Ensure you have an insurance policy in place that sufficiently covers the replacement value of your home, contents, etc.
